

Board Meeting Guidelines

Adopted March 16, 2024

- It is important for all community members to feel welcome and safe during Board of Directors meetings. Aggressive or threatening behavior before, during or after meeting by owners, board members or staff will not be tolerated.
- Owner comments may be presented to the Board during Board meetings by those owners attending in person. They may also be emailed to board@rimrockcove.com or placed in the owner's comment box at the office, all presented and written comments must include the name and lot number of the owner submitting comments.
- Each owner has up to 5 minutes to address the Board during the "Owner's Opportunity" time on the agenda. If an individual owner's comments are expected to exceed this time, we ask that the owner email their comments to the Board directly at board@rimrockcove.com.
- So that Board meetings do not run excessively long, owner comments are limited to 60 minutes in total. If time is limited the board will prioritize owners' opportunity to speak by:
 1. Owners to have requested to speak.
 2. Owners who did not have an opportunity to be heard at the previous meeting.
- There shall be no interruptions, by the board or by other owners, during an owner's comments. Guests are asked to hold their comments until it is their time to speak.
- Board members listen and learn from owners' comments but ordinarily will not respond to issues raised during the meeting in order to have a more informed discussion at a later date. Simple questions may be answered, and clarifications may be made.
- Minutes will include the name and lot number of the owner making comments and the owner's comments, as with Board discussion, will be summarized and not presented verbatim.
- The Board does not take comments on issues related to personnel or individually named staff members during a meeting. If an owner has a complaint regarding a staff member, committee member or Board member, they are asked to contact either the Board of Directors at board@rimrockcove.com or schedule a meeting with one of the Board members.